

# MARGAM JOINT CREMATORIUM COMMITTEE

(Acting with Plenary Powers)

**Members Present:**

**19 January, 2018**

**Representing Neath  
Port Talbot County  
Borough Council:**

**Councillors** E.V.Latham, R.G.Jones,  
S.M.Penry, R.L.Taylor and S.Bamsey

**Representing  
Bridgend County  
Council:**

**Councillor** A.Pucella

**Officers in  
Attendance:**

D.Michael, H.Jenkins, C.Phillips, Mrs.A.Dixon,  
C.Griffiths, R.Jenkins and T.Davies

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1. **MINUTES OF THE PREVIOUS MEETING OF THE JOINT  
COMMITTEE HELD ON 22 SEPTEMBER, 2017**

**RESOLVED:** that the Minutes of the previous meeting held on the 22 September, 2017 be confirmed as a true and accurate record of proceedings.

2. **ANNUAL BUDGET REPORT**

Members were provided with the Margam Crematorium Joint Committee revised budget for 2017/18 and the Estimate for 2018/19 as detailed in the circulated report.

- RESOLVED:**
- (a) that the Revised Budget for 2017/18, as detailed in the circulated report, be approved (including the refund of £100,000 to the constituent Authorities);
  - (b) that there be no charge for a cremation service and certificate for children up to and including the age of 17, with immediate effect;
  - (c) that the Budget for 2018/19, as detailed in the circulated report, be approved;

- (d) that the precept to be levied for 2018/19 be agreed as:
- Neath Port Talbot County Borough Council - £559
  - Bridgend County Borough Council - £441
- (e) that the fees for 2018/19 be approved, as detailed at Appendix 2 to the circulated report;
- (f) that the projected position in relation to the Reserve, as detailed in the circulated report, be noted;
- (g) that a sum of £100,000 be used to support the following projects:
- CCTV rewiring and camera for the driveway
  - Waiting room improvements
  - Book of Remembrance
  - Generator upgrade

### 3. **CHRISTMAS MEMORY TREE**

Members noted the circulated report concerning the outcome of placing a Memory Tree in the Chapel of Remembrance over the Christmas period, 2017. The cost of the Christmas tree and cards was covered by an anonymous donation.

**RESOLVED:** That the report be noted.

### 4. **APPLICATIONS FOR CREMATIONS**

Members received information regarding applications for cremations, for the period 1 July 2017 to 31 December 2017.

**RESOLVED:** That the report be noted.

5. **BUILDING PROJECTS AND FORWARD MAINTENANCE**

Members discussed the circulated report, and gave direction for the Technical Officer and his Officers to explore options and undertake a costing into an extension for the Chapel.

**RESOLVED:** That the report be noted.

6. **CREMATION STATISTICS**

**RESOLVED:** That the report be noted.

7. **THE CREMATION (ENGLAND AND WALES) (AMENDMENT) REGULATIONS 2017**

Members discussed the circulated report concerning the making of new regulations in relation to cremation, and the requirement to revise forms used by Margam Crematorium.

**RESOLVED:** That the Superintendent Registrar be authorised to produce amended forms for use at the Crematorium, as detailed within the circulated report.

8. **URGENT ITEM**

Because of the need to deal now with the matter contained in Minute No. 9 below, the Chairperson agreed that this could be raised at today's meeting as an urgent item pursuant to Statutory Instrument 2001 No. 2290 (as amended).

Reason:

Due to the time element

9. **APPOINTMENT OF VICE CHAIR**

**RESOLVED:** that in the absence of the new Member for Bridgend County Borough Council, the appointment of Vice Chair of the Margam Joint Crematorium Committee for the

remainder of the Civic Year 2017/18, be deferred to the next meeting.

10. **ACCESS TO MEETINGS**

**RESOLVED:** that pursuant to Section 100A(4) and (5) of the Local Government Act 1972, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraphs 12 and 14 of Part 4 of Schedule 12A to the above Act.

11. **3 GREENACRES, MARGAM**

**RESOLVED:** That the private report be noted.

**CHAIRPERSON**